

## RULES & REGULATIONS OF SOCIETY

"Indian Confederation of Medical Laboratory Science (ICMLS) "

**NAME:** Name of the Society shall be "**Indian Confederation of Medical Laboratory Science (ICMLS)**" under Society Registration Act 1860

### 1. MEMBERSHIP

The membership of the society is open for all Medical Laboratory Professionals' Associations/organization/Federation and individuals engaged in professionals practice, study, teaching/training & development and research of the Medical Laboratory Science professions, which fulfills the terms & conditions of the society without discrimination of religion, caste, colour or creed but subject to the approval of the Executive body of ICMLS. If the membership is refused to any person or any organisations, the reason for refusal shall be communicated to the concerned. Type of membership will be as under-

#### A. Association/organizational Membership:

Membership is open to all those Medical Laboratory professionals' association/institutions/group who are engaged in practice, study and research and training of any branch of Medical Laboratory Technology & sciences under any Government and private health establishment in India. Voting right and share will be as under-

Sl. No.	Category
1	National Association/Federation
2	State Association/Federation
3	Institutional/local Association

#### B. Associate Members (Individual):

Membership: this membership is open to all individuals' professionals who are not part of any affiliated association. These members will not

have any voting right but can participate in all other scientific and academic programmes.

**2. LIFE MEMBERSHIP**

**A. Organisational Membership:**

<b>Sl. No.</b>	<b>Category</b>
1	National Association/Federation
2	State Association/Federation
3	Institutional association/group

**B. Individuals Associate Membership:**

<b>Sl. No.</b>	<b>Category</b>
1	Life Membership
2	Student Membership
3	NRI Membership
4	Good Standing Certificate

**C.**

**3. TERMINATION OF MEMBERSHIP**

The Executive Body shall have the power of expel a member or organisation from the society on the following terms & conditions:-

- a. On his/her death or insanity
- b. Non-payment of subscription continuously for more than 2 years (as the case may be) from due date.
- c. On his/her written resignation.
- d. If he/ she has not attended three consecutive meetings of The Executive Body without any intimation.

**4. APPEALS**

All the appeals should be referred to The Executive Body. The decision of the General Body shall be final. The reasons for rejection shall be communicated to the person or organisation concerned.

**5. RE-ADMISSION**

In case of member expelled by the General Body, the same can be re-admitted provided the member pays up all the dues to the Society. However, the decision of the General body shall be final.

**6. GENERAL BODY**

There shall be a General Body of the society consisting of all registered members. The meeting of the General Body shall be held at least once every year with 2/3rd quorum. No quorum shall be required in the adjourned meeting. An emergent meeting of the General Body may also be summoned on the written request of 3/4th members, with 15 days prior notice for such meetings. The notice period of the general meeting of the General Body shall be 30 days. The following business programs shall be transacted in these meetings:-

- . To prepare annual programs and policies.
- a. To discuss and to decide all such matters and issues which are directly or indirectly related to the affairs of the society.
- b. To pass annual budget of the society.
- c. To appoint in a qualified auditor for conducting annual audit of the society.
- d. To consider any other business brought forwards by Executive Body.

**7. THE EXECUTIVE BODY**

The management of the affairs of the Society shall vest in the Executive Body consisting of the following:-

Sl. No.	Role	
1	President	One
2	Vice President	One
3	General Secretary	One
4	Joint Secretary	One
4	Treasurer	One
4	Executive Council Members	minimum one from each association (subject to

**8. BANK ACCOUNT**

The bank account of the society shall be operated by the President & Secretary or Treasurer jointly or as decided by the Executive Body.

**9. FUNCTIONS OF THE EXECUTIVE BODY**

- . To consider any business brought before the Executive Body.
- a. There shall be meeting of the Executive Body once in 6 months.

**10. SOURCE OF INCOME**

The fund of the society shall consist of

- 0. Admission fee of Members Organisations

1. Annual Subscription and donation from members Associations/ Unions/organisation etc.
2. Aid from governments, semi government, and associations, Unions.
3. Aid or donation or gifts from foreign charitable agencies through any other approved and authorized organizations.

**11. EXECUTIVE BODY**

The Executive Body's strength shall not be less than 20 & not more than 55 The members of the Executive Body shall hold the office for 2 years. The meeting of the The Executive Body shall be held as & when necessary for which 15 days notice will be required & the quorum shall be 2/3rd.

**12. ELECTION & QUORUM**

The National General Council in its annual meeting will elect its all the office bearers & members in the month of May after 2 years by secret ballot or by any other constitutional procedure . The quorum of the General Body & The Executive Body shall be 2/3rd.

**13. MANAGEMENT OF FUNDS**

All the income of the society shall be deposited in the designated bank.

**14. POWERS & DUTIES OF THE OFFICE BEARERS**

**. President**

He will be the head of the society & preside over the meeting of the Executive Body & The National General Council. He will have the right of casting vote in the case of tie.

**a. Vice President**

In the absence of the President, the Vice President shall enjoy all powers which are entrusted to the President.

**b. General**

**Secretary** The powers of the Secretary shall be as under:

- i. To sign on behalf of the society & to conduct its correspondence & to record the proceedings of meeting.
- ii. To summon & attend the meeting of General Body.

iii. To call ordinary general meeting if desired on written request of atleast 1/3 of Executive Council members.

**c. TREASURER**

He shall keep accounts of all receipts & expenditures of the society and to furnish necessary information of the Executive Body. He will keep with him Rs.2000/- (Rupees Two Thousand only) and the balance account will be deposited in the bank Account of the Society as decided by the Executive Body.

**15. AUDIT**

The accounts of the society shall be audited at least once a year by the auditor.

**16. FINANCIAL YEAR**

The financial year of the society shall be from 1st day of the April to 31st day of the March every year.

**17. TENURE**

The tenure of the Governing Body (Executive Body) shall be of 2 years.

**18. AMENDMENT**

Any amendment in the Memorandum of Association (MoA) or Rules and Regulations will be carried out in accordance with the procedure laid down Under Section 12 & Section 12-A of the Societies Registration Act of 1860 as applicable to the State of Uttarakhand, shall apply to this society.

**19. LEGAL PRECEEDINGS SECTION 6 OF THE ACT**

The society may sue or be sued in the name of the President as per provision laid down under section Society Registration Act, 1860 as applicable to the State of Uttarakhand, shall apply to this society.

**20. ANNUAL LIST OF GOVERNING BODY**

Once in every year a list of the office bearers & members of the Governing Body shall be filed with the registrar of the society, Delhi as required under 4 of the

Societies Registration. Act, 1860 as applicable to the State of Uttrakhand, shall apply to this society

**21. DISSOLUTION**

If the society needs to be dissolved, it shall be dissolved as per provisions laid down Under Section 13 & 14 Societies Registration Act Delhi of 1860 as applicable to the State of Uttrakhand, shall apply to this society.

**22. APPLICATION OF THE ACT**

All the provisions under all the sections of the Societies Registration Act, 1860, as applicable to the State of Uttrakhand, shall apply to this society.